



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, January 26, 2021

Virtual and Audio Meeting Format during COVID-19 Pandemic

Minutes are the official record of Mill Creek City Council meetings. Minutes summarize the council meeting and documents any actions taken by City Council.

A recording of this City Council meeting can be found [here](#):

The agenda packet for this City Council meeting can be found [here](#).

VIRTUAL MEETING INFO

A.

Join Zoom Meeting

<https://zoom.us/j/99423272203>

Meeting ID: 994 2327 2203

One tap mobile

[+12532158782](tel:+12532158782).,99423272203# US (Tacoma)

[+16699006833](tel:+16699006833).,99423272203# US (San Jose)

CALL TO ORDER

Mayor Holtzclaw called the meeting of the Mill Creek City Council to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Bond

ROLL CALL

Councilmembers Present:

Brian Holtzclaw, Mayor

Stephanie Vignal, Mayor Pro Tem

Vince Cavaleri, Councilmember

Mark Bond, Councilmember

John Steckler, Councilmember

Benjamin Briles, Councilmember

Adam Morgan, Councilmember

Councilmembers Absent:

AUDIENCE COMMUNICATION

B. There were no comments on items on or not on the agenda from the public.

NEW BUSINESS

C. Appointments to the Park and Recreation Board

(Mayor Pro Tem Vignal, Councilmember Cavaleri and Councilmember Morgan)

Councilmember Morgan advised that the Park and Recreation Board interviewed six (6) applicants for two (2) vacancies on the Board. He, Mayor Pro Tem Vignal and Board Chair Melissa Duque conducted interviews for the positions prior to the City Council meeting.

Councilmember Cavaleri thanked both Mayor Pro Tem Vignal and Councilmember Morgan for conducting interviews and respectfully submitted he was unable to participate on the Interview Committee due to an appointment he could not reschedule.

Mayor Pro Tem Vignal thanked applicants for applying and recognized that Mill Creek is fortunate to have a community of great volunteers.

Councilmember Morgan made a motion to appoint Michael Bauer and Tyler Hogan to serve on the Park and Recreation Board with terms expiring October 31, 2023. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

[1.26.21 Park Board Agenda Summary](#)
[Interview Schedule 1.26.21 & Applicants Redacted](#)

- D. Approve the Sale of a 1998 Altec Bucket Truck (PW8) by Live Auction
(Matthew Combs, Public Works Supervisor)

Public Works Supervisor Matthew Combs provided an overview of the City's 1998 Altec Aerial lift truck and recommended that the vehicle be sold at auction due to costly maintenance issues and safety concerns. The vehicle is certified as a surplus property that is no longer serviceable for the City use.

Councilmember Steckler made a motion to authorize the City Manager to sell PW-8, a 1998 Altec Aerial lift Bucket Truck by live auction and that the City Manager direct James G. Murphy Company to accept the highest bid. Councilmember Bond seconded the motion. The motion passed unanimously.

[Agenda Summary 98 bucket truck](#)
[MEMORANDUM](#)
[Resolution 2021 601 PW 8 Surplus](#)

STUDY SESSION

- E. The Farm Development Construction Update
(Tom Rogers, Planning Manager, Christi Schmidt, Senior Planner and Mike Todd, Director of Public Works and Development Services)

Planning Manager Tom Rogers made opening remarks regarding the Farm Development Construction Project and introduced Senior Planner Christi Schmidt to give an update to Members of Council on the status of the project.

Senior Planner Schmidt provided an update on the development process including:

- Timeline for the Farm development (below)
- Planned Development
- Affordable Housing Units
- Current Construction Phase
- Mitigation area

Farm Development Timeline

- March 2019 City Council Approved Development Agreement
- June 2019 Hearing Examiner approved binding site plan
- July 2019 Construction commenced
- Wetland Preserve Spring 2021
- First opening - Buildings D, F and Parking Garage Summer 2021
- December 2021 completion date

Council engaged in discussion and Q&A.

[Agenda Summary -The Farm Update](#)
[PowerPoint Presentation](#)

PROPOSED NEW INITIATIVES

- F. Dobson Remillard Church Cook property (DRCC) - Step 1: Guiding Principles
(Mayor Holtzclaw, Michael Ciaravino and Karen Reed)

City Manager Michael Ciaravino began the discussion on the future development of the Dobson Remillard Church Cook property (DRCC) by providing historical context and background. Manager Ciaravino introduced Consultant Karen Reed to provide an informational briefing in preparation for a facilitated Council discussion proposed for February 9, 2021.

Proposed steps for the process for Council's consideration that were discussed were the following:

guiding principles for the property development; brainstorming list of council ideas consistent with guiding principles; conduct a needs assessment and site capacity analysis.

Councilmember Steckler shared his ideas on proposed criteria and evaluation methods in a PowerPoint presentation.

Planning Manager Tom Rogers displayed general vicinity, parcel delineation and critical area maps.

Council engaged in discussion and Q&A.

[Agenda Summary DRCC for 1.26.21 Session](#)
[Vicinity Map 2021](#)
[Aerial](#)

CONSENT AGENDA

- G. Approval of Checks #62948 through #63015 and ACH Wire Transfers in the Amount of \$655,073.42.
(Audit Committee: Councilmember Steckler and Councilmember Cavaleri)

[1-26-21 AP Voucher](#)

- H. Payroll and Benefit ACH Payments in the Amount of \$273,567.77.
(Audit Committee: Councilmember Steckler and Councilmember Cavaleri)

[1-26-21 PR Voucher](#)

- I. City Council Meeting Minutes of January 12, 2021
[City Council Regular Meeting - 12 Jan 2021 - Minutes](#)

Councilmember Cavaleri made a motion to approve the consent agenda. Mayor Pro Tem Vignal seconded the motion. The motion passed unanimously.

REPORTS

- J. Mayor/Council

Mayor Holtzclaw reported on:

- Withholding of State funds for approved projects
- Discussion on Mayors' call on the topic of police reform measures.
- HB 1117 related to fish passage.
- Frustration over COVID-19 vaccine roll out to senior citizens.
- The next Snohomish County Tomorrow (SCT) meeting will be a gathering of the General Assembly in lieu of the normal steering committee.

Mayor Pro Tem Vignal reported:

- Planning to attend the SCT General Assembly meeting
- Learned that the Youth Board has different group opportunities based on student area of interest such as medical, environmental or government.
- Snohomish County Executive Dave Somers stated that 83% of available first vaccines have been given.

Councilmember Steckler reported:

- There is a vacancy on the Art and Beautification Board
- The A&B Board is looking for project ideas.
- Ideas for volunteer opportunities for service groups.

Councilmember Cavaleri spoke against graffiti and vandalism.

Councilmember Briles supported the idea of an adopt-a-street, park or trail or a service day coordinated by the City. Mayor Holtzclaw recommended that this item be included on the agenda under "Proposed New Initiatives" at the next City Council

meeting.

Councilmember Morgan reported that HB 1117 was a topic of discussion at a recent WRIA8 meeting.

K. City Manager

- [Planning Schedule](#)

City Manager Michael Ciaravino reported on:

- The City's [Planning](#) schedule
- The upcoming SNO911 meeting was moved from 2/2/21 to 3/2/21.

Manager Ciaravino introduced Public Works Supervisor Matthew Combs who provided a status update on

- The downed streetlight on State Route Hwy 527 and the timeline for replacement
- Webster's Pond railing repair.

Mayor Pro Tem Vignal inquired about the broken swing at Highland Park.

- Public Works Supervisor Matthew Combs reported that a new swing is on order and it will be installed as soon as possible.

Councilmember Steckler noted the lack of lighting near Frost Donuts.

- Public Works Supervisor Matthew Combs stated that he was just informed of the issue and that staff will repair as soon as possible.

L. Staff

- Report, etc.

[ABB Minutes Dec 10 2020-Submitted](#)

[ABB Minutes Oct 14 2020- Submitted](#)

[12-2-2020 Park Board Minutes-Submitted](#)

AUDIENCE COMMUNICATION

M. Public comment on items on or not on the agenda

Barb Heidel, a Mill Creek resident, thanked Christi Schmidt and Tom Rogers for the excellent presentation on The Farm Development Construction Project and Matthew Combs for the response and links to information on deicing.

Councilmember Cavaleri made a motion to extend the regular meeting until 9:00 PM. Mayor Pro Tem Vignal seconded the motion. The motion passed unanimously.

RECESS TO EXECUTIVE SESSION

(Confidential Session of the Council)

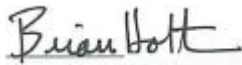
At 7:54 PM Council recessed to Executive Session for 30 minutes. No action is expected to be taken.

- N.**
- Discussion on two items relating to negotiations of a collective bargaining agreement pursuant RCW 42.30.140(4).
 - Discuss potential litigation pursuant to RCW 42.30.110(1)(i)

At 8:25 Council reconvened the regular meeting.

ADJOURNMENT

With no objection, Mayor Holtzclaw adjourned the meeting at 8:26 PM



Brian Holtzclaw, Mayor



Naomi Fay, City Clerk